The Field Museum

# Natural News

Weekly Staff Newsletter
July 30, 1999

## New Museum Campus staff & family admission policy announced

Starting immediately, family members of Field Museum staff will be able to enter the museum and any of our paid exhibits (such as **Underground Adventure**) for free, subject to space availability.

In addition, Adler Planetarium and the Shedd Aquarium will allow Field Museum staff and their families (up to four people) into these institutions and their separate admission areas (such as the **StarRider Theater** and the **Oceanarium**) for free.

We will in return allow staff and family from those institutions to enter our exhibits for free. This is an exciting new policy that replaces previous ones.

Please take advantage of this new benefit designed especially for staff of the Museum Campus institutions.

Submitted by **Shawn VanDerziel**

## FIELD NOTES

*Week of August 2*

**Public Events/Special Events**

Downtown Thursday Nights
(Museum open until 8 p.m.)
- Thursday

Millennium Mosaic Project
- Friday and Saturday

**Staff/Volunteer Events**

Tae Bo Class
- Monday, 5 p.m., Ground Floor East

Aerobics Class
- Tuesday, 5 p.m., Ground Floor East
- Thursday, 5 p.m., Ground Floor East

Tuesday Noon Seminar Series
- Zoology Classroom

Running Club
- Wednesday 5 p.m.
  Meets at West Door

Softball
- Wednesday after work vs.
  Chicago Historical Society
  Call John Petreikis at ext. 7340
  for details/directions

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**ATTENTION MOVIE BUFFS!!**

Call or stop by the Human Resources office for discounted movie tickets for Loews/Cineplex Odeon/ Sony Theatres for only $5. *(Check your newspaper to make sure discounted tickets may be used for your movie.)*

# SECURITY REMINDERS

## Computer Security Alert

The Security department has been notified of two laptop computer thefts in the last month. In both cases, the computers were left unsecured.

All staff should take steps to insure that any laptops are secured when not in use, whether overnight or over a weekend. Laptops should never be left out for extended periods unless they are secured with a laptop security cabling device.

Contact Ron Cundiff at ext. 7980 for information and prices on these devices. Please take a moment to evaluate your office security practices to insure other items are secure as well.

## Parking Policy Reminder

The Security Department continues to receive numerous requests from many departments for reserved parking in the west lot on weekdays. Some of these requests have been made directly to the west lot security officer.

Please remember that, in accordance with the Museum's parking plan, during the week the west lot is primarily for the use of volunteers, research associates, students, and interns. Reserved spaces (two each) may be requested only by the President's Office, Special Events, Institutional Advancement, Museum Campus, and Public Relations.

Visitors to other Museum staff should park in the Soldier Field lot. The west lot officer is not authorized to approve parking requests. The west lot is available to all staff with a valid monthly or daily pass after 4 p.m. each day and all day on weekends and holidays.

If you have any questions concerning this policy, please contact me at extension 7980.

Submitted by Ron Cundiff

# FINANCE & ADMINISTRATION NEWS

## Harriet Resnick new special projects director

Harriet Resnick, most recently Senior Policy Analyst for the Mayor's Office of Budget and Management, City of Chicago, will be joining the Finance and Administration Department as Special Projects Director on August 2, 1999. In this role, she will oversee & implement Museum wide projects, as well as prepare analysis and reports for Museum administration.

Harriet earned a master's degree in Public Policy from the University of Chicago's Irving B. Harris School of Public Policy and also has a Bachelor of Arts in Political Science from the University of California. Welcome, Harriet!

Submitted by Jim Croft

# Welcome!

## Staff who began their employment in April, May and June

| | | |
|---|---|---|
| Maria Alvarez | Housekeeping | Housekeeper |
| Kasandra Astor | Museum Store | Assistant Store Manager |
| William Alverson | Botany | Conservation Ecologist |
| Lutz Bachmann | Biochemical Lab | Scientific Technical Services Mgr |
| Matthew Brown | Geology | Fossil Preparator |
| Jeffrey Burris | Visitor Services | Visitor Services Representative |
| Renee Chester | Education | Soil Mobile Adventure Developer |
| Katrice Dade | Finance | Data Entry Operator |
| David Garcia | Security Services | Security Officer |
| Debra Garcia | Museum Campus | Program Project Coordinator |
| Tara Gibson | Campaign | Campaign Assistant |
| Mark Green | Facility Planning | Groundskeeper |
| David Hanke | Exhibits | Exhibit Preparator |
| Brian Harris | Security Services | Security Officer |
| Violet Harris | Housekeeping | Housekeeper |
| Anne Haskel | Development | Director Corporate Sponsorships |
| Eric Himes | Exhibits | Exhibit Preparator |
| Auset Howard | Visitor Services | Visitor Services Representative |
| Ryan Jenkins | Visitor Services | Visitor Services Representative |
| Roland Kays | Zoology | Post-Doctoral Fellow |
| Thomas Krzeminski | Security Services | Security Officer |
| Sibel Kusimba | Education | Program Developer |
| Mei Lee | Museum Store | Sales Clerk |
| Massimo Letizia | Museum Store | Merchandising Assistant |
| Jim Louderman | Insects | Biodiversity Explorers Program Assistant |
| Rocio Martinez | Auxiliary Services | Administrative Assistant |
| Mario Monroy | Facility Planning | Groundskeeper |
| June Robinson | Visitor Services | Visitor Services Representative |
| Jennifer Steinbachs | Botany | Computer Operations Specialist |
| Corliss Taylor-Pounds | Security Services | Security Officer |
| Robert Tolnai | Exhibits | Exhibit Preparator |
| Martin Valeri | Museum Store | Reorder Buyer |
| Lauren Was | Exhibits | Exhibit Preparator |
| Darnell Williams | Visitor Services | Visitor Services Representative |
| Michael Wilson | Housekeeping | Housekeeper |

## Summer staff who began in April, May and June

| | | |
|---|---|---|
| Donald Barraca | Museum Store | Sales Clerk |
| John Eimers | Museum Store | Sales Clerk |
| Brian Fitzgerald | Museum Store | Sales Clerk |
| Janine Farmer | Museum Store | Sales Clerk |
| Andrea Pacheco | Visitor Services | Visitor Services Representative |
| Rory Peters | Visitor Services | Visitor Services Representative |
| Brantley Russel | Museum Store | Stock Assistant |
| Emily Walker | Zoology | Research Assistant |
| Stephanie Ware | Zoology | Collections Assistant |
| Jane Zimmerman | Zoology | Bug Camp Supervisor |

# Welcome to all those who started their internships at the Museum this summer!

| | | |
|---|---|---|
| Erin | Archer | Botany |
| Khalia | Beal | Amphibians & Reptiles |
| Bradley | Beck | Education |
| Jeffrey | Bennett | CCUC |
| Leah | Berkman | Birds |
| Ananda | Billings | Exhibits |
| Alia | Black | Insects |
| Gregory | Bloxham | Exhibits |
| Ian | Browne | Geology |
| Catherine | Burke | Development |
| Greg | Burks | Biodiversity Explorers |
| Rebecca | Burwell | CCUC |
| Rosa | Cabrera | CCUC |
| Danielle | Cantrell | Museum Campus |
| Manuel | Cardenas | Anthropology |
| Andrea | Carey | CCUC |
| Gabrielle | Dean | ECP |
| Anjali | DeSouza | Geology |
| Matthew | Diamanti | Museum Campus |
| Christine | Dunford | CCUC |
| Sarah | Eaton | Botany |
| Sharon | Farber | Exhibits |
| Laura | Ferretti | CCUC |
| Eric | Fish | Museum Campus |
| Gretchen | Fox | CCUC |
| Jane | Gao | Museum Campus |
| Therese | Given | Museum Campus |
| Amy | Gowe | Botany |
| Matthew | Greer | Exhibits |
| Candis | Griggs | Conservation |
| Grzegorz | Gurda | Zoology, Insects |
| Anne | Harrison | Special Events |
| Maggie | Hart | Geology |
| Cecelia | Hayes | CCUC |
| Hanson | Ho | Botany |
| Hubert | Izienicki | CCUC |
| Anna | Jahns | Education |
| Jennifer | Johnson | CCUC |
| Lisa | Katzman | ECP |
| Stephanie | Kawka | Biodiversity Explorers |
| Ian | Kerrigan | CCUC |
| Jennifer | Kolnik | Anthropology |
| Amanda | Kraus | Education |
| Brett | Kubricht | Invertebrates |
| Jason | Lanning | Development |
| Irina | Lerner | Invertebrates |
| Brenda | Lin | ECP |
| Alice | Lin | Museum Campus |
| Rowan | Lockwood | Education |
| Theresa | Lucas | Public Relations |
| Ashley | Macknica | Biodiversity Explorers |
| Francoise | Mcginnis | CCUC |
| James | McGuire | Museum Stores |
| Mario | McHarris | CCUC |
| Katherine | Megguier | Geology |
| Jonathan | Morse | Museum Campus |
| Danielle | Neuhauser | ECP |
| Cinnamon | Pace | Fishes |
| Kathryn | Pettenati | Human Resources |
| Benjamin | Piro | Public Relations |
| Elizabeth | Plocharczyk | Museum Campus |
| Mario | Popish | ECP |
| Ryan | Powell | Museum Campus |
| Berlinda | Recacho | Museum Campus |
| Timothy | Reith | Anthropology |
| Beth | Richards | Education |
| Nancy | Rios | Anthropology |
| Sandra | Rivera | Museum Campus |
| Modesta | Rivera | Education |
| Alexei | Rivera | Geology |
| Cythnia | Rivera | Invertebrates |
| Jessica | Rooney | Anthropology |
| Lizzi | Roothan | Insects |
| Susan | Ruggero | Fishes |
| Wenona | Rymond-Richmond | CCUC |
| Kristen | Schultz | Public Relations |
| Diana | Sheffield | Biodiversity Explorers |
| Kathleen | Sheridan | CCUC |
| Jaime | Stewart | ECP |
| Elizabeth | Sundstrom | Project Millennium |
| Kristin | Thiel | CCUC |
| Jason | Ticus | Anthropology |
| John | Tometich | Geology |
| Lynette | Troha | Education |
| Jonathan | Tucker | Museum Campus |
| Andrew | Tuit | Education |
| Brian | Vasandani | Exhibits |
| James | Walliser | Geology |
| Damian | Warshall | Biodiversity Explorers |
| Adrienne | Watson | Anthropology |
| Molly | Whedbee | Botany |
| Jessica | Wickens | CCUC |
| Kamlot | Wright | Education |
| Judy Wu | Wu | Botany |
| Zachary | Yarling | Insects |
| Annie | Yovovich | Botany |

**Submitted by Tracey Pilch**

**Patricia Lopez-Coleman**
**17820 Springfield**
**Country Club Hills, Illinois 60478**
**Office: 312-984-5657**

**July 9, 1999**

Diane White
Head of Visitor Services
FIELD MUSEUM OF NATURAL HISTORY
1400 North Lake Shore Drive
Chicago, Illinois 60605

**Re: Bob Grey – Dock Security Department and**
**Edgar Dunwoody -- A McDonald's Employee**

Dear Ms. White:

I was at the Museum on Sunday, July 4, 1999 with my daughter. I came from 183rd and Crawford, (about 60 miles) a very long way from my home to get there. I arrived at about 11:30 a.m. We walked around and saw some of the exhibits and decided to stop down at McDonald's for lunch at about 1:00 or so.

Due to a moment of complete insanity, I left my key ring, which has EVERY key to my life on it, on my tray and tossed it in the trash in McDonald's with my after lunch garbage. We then proceeded to the Ladies' Room and then on to see more of your wonderful exhibits when I realized that I did not have my keys! In a desperate attempt to remember what I did with them, I spoke with your Security Officers, Housekeeping personnel, Coat Room personnel and McDonald's employees to see if someone had found them and turned them in, but to no avail.

I suddenly had a sinking feeling that I had tossed them in the garbage at McDonald's, so I went back there and asked for someone to help me. The Manager, I believe it was Cheryl, but I'm not sure, and Edgar Dunwoody were very sympathetic and helpful. Of course, this was probably one of their busiest days of the year, but nonetheless, she and Edgar listened to my fear of tossing the keys in the garbage and my request to go through it to see if I could find them.

One of McDonald's employees, handed me a pair of plastic gloves, and told me where the garbage was. Edgar, on the other hand, offered to come with me with the approval of Cheryl, to go through the garbage for me, which he did, and **in 95° degree plus heat Edgar and Bob Grey went through the horribly smelly garbage for me (about 10 or more bags) and found my keys!** Thank God the trash compactor was not working that day! I had no one at home that I could have reached and I had left my purse and credit cards in my car. My daughter and I would have been completely stranded.

I had to write to you to let you know how wonderful they both were and that they should be commended. It is not every day that an employee of *anyplace* would take the time to do what they did for a visitor. We would have been in a fine mess if it weren't for the kindness of these two nice gentlemen and the cooperation of your kind staff and I want to make sure that they know how much my daughter and I appreciate what they did.

My daughter and I would be most grateful if you would take the opportunity to thank them again. They were a God send to us. If only Chicago had other visitor attractions that had employees that were so nice and caring.

May God bless all of you. We sincerely enjoyed our visit and will be back again. Thanks much for passing this onto them.

Sincerely,

Pat

Patricia Lopez-Coleman

Loop Development Corporation
547 West Jackson Boulevard
Suite 1107
Chicago, Illinois 60661
Office: (312) 431-0980
Fax: (312) 431-0998

Patricia Lopez-Coleman
17820 Springfield
Country Club Hills, Illinois 60478

July 22, 1999

Dear Ms. Coleman,

As the Owner-Operators of the McDonald's in-the Field Museum we were ecstatic to hear that Cheryl Thomas, Store Manager and Edgar Dunwoody our lobby attendant were so helpful to you and your daughter on your visit to the Musuem and our McDonald's on July 4, 1999. People are usually very prompt in making a complaint but rarely take the time to compliment a job well done, or in this case a job above and beyond the call of duty. Digging through garbage on a 95 degree day warrants recognition. We thank you very much for taking the time to write to us and allowing us to be proud of Cheryl and Edgar. A letter such as yours means so much to all of us. I can assure you that we have recognized their fine efforts with a cash reward and a great deal of verbal feedback.

Our sincerest thanks to you. If we can ever be of service to you or your family, please do not hesitate contacting us at our office (312)431-0980.

Faye & Frank Jasch
Owner/Operators
McDonald's in-the Field Museum

P.S. Please find a few B.O.G. (Be-Our-Guest) cards for your next visit at one of our downtown

# SOLDIER FIELD JOINT VENTURE PARKING
# HOURS OF OPERATION

## WINTER SCHEDULE: OCTOBER 1 – APRIL 30

*Certain lots may be subject to early closure due to inclement weather conditions.*

| | Monday -Friday | Saturday - Sunday |
|---|---|---|
| NORTH LOT | 5:30 a.m. – 9:00 a.m. | 8:00 a.m. – 4:00 p.m. |
| EAST SOLDIER FIELD | 7:00 a.m. – 5:00 p.m. | 7:00 a.m. – 5:00 p.m. |
| PLANETARIUM | 7:00 a.m. – 4:00 p.m.<br>*Friday until 9:00 p.m.* | 7:00 a.m. – 4:00 p.m. |
| SOUTH LOT | Event Basis Only | |

## SUMMER SCHEDULE: MAY 1 – SEPTEMBER 30

*Certain lots may be subject to early closure due to inclement weather conditions.*

| | Monday -Friday | Saturday - Sunday |
|---|---|---|
| NORTH LOT | 9:00 a.m. – 5:00 p.m. | 8:00 a.m. – 4:00 p.m. |
| EAST SOLDIER FIELD | 6:00 a.m. – 8:00 p.m. | 6:00 a.m. – 8:00 p.m. |
| PLANETARIUM | 7:00 a.m. – 8:00 p.m.<br>*Thursday and Friday until 9:00 p.m.* | 7:00 a.m. – 8:00 p.m. |
| SOUTH LOT | 8:00 a.m.- 8:00 p.m. | 8:00 a.m.- 8:00 p.m. |

## Parking Fees

| | | |
|---|---|---|
| Daily Rates | -cars<br>-buses | $ 7.00<br>$ 14.00 |
| Parking Lot (buyouts) | | $ 1,050.00 per 200 spaces |
| Parking Lot (attendant) | | $ 60.00 per attn. and daily rate of $5.00 |
| Monthly Parking | | $ 45.00 per month |
| Employee daily coupon | | $ 4.25 per day |
| Event Day Parking-cars | | $ 10.00 — Soccer Games and Pan Am Festival parking rate is $10 for cars.<br>Bears Football Game parking rate is $20 for cars. |
| Event Day Parking- buses | | $40.00 |

Please be advised that the *$4.25 soldier field non-event day only parking coupons* are to be used by Field Museum, Shedd and Adler staff and volunteers only. Attendants are to ask for institution identification card before accepting these coupons. If staff or volunteers do not have their identification card, they will have to pay the daily parking fee and there are no exceptions.

***Please do not distribute these coupons to vendors, friends or family members. These coupons should not be used for meetings or for events.***

## $7.00 PARKING COUPONS

The Public Service Department has purchased $7.00 parking coupons as an additional service to departments with minimal parking needs (**less than 50 guests**).

The parking coupons are great for the following:

- Compliment parking for guests
- Ability to mail with invitations
- A tracking devise to determine how many guests parked in the lot
- You pay for only the number of spaces used

The parking coupons can be used in the North and Soldier Field East Lots. They can be redeemed during and after Soldier Field business hours. An attendant fee will only be charged after regular Soldier Field business hours.

## SOLDIER FIELD PARKING

**On the dates listed below, all monthly hang tags and discount coupons will not be accepted in all lots, since the attendance for these events at Soldier Field will exceed 15,000 guests:**

| DATE | EVENT | TIME | Event Rate Effective |
|---|---|---|---|
| July 31 | Chicago Fire Soccer Game | 3:00 P.M. | 11:00 A.M. |
| July 31 | Pan Am Festival | 12:00 P.M. | 11:00 A.M. |
| August 1 | Pan Am Festival | 12:00 P.M. | 11:00 A.M. |
| August 7 | Chicago Bears Football Game | 7:00 P.M. | Staff Park at Adler |
| August 21 | Chicago Bears Football Game | 7:00 P.M. | Staff Park at Adler |
| August 22 | International Soccer Game | 5:00 P.M. | See NOTE |
| September 4 | Chicago Classic Bears Football Game | 6:30 P.M. | See NOTE |
| September 12 | Chicago Bears Football Game | 12:00 P.M. | Staff Park at Adler |
| September 19 | Chicago Bears Football Game | 12:00 P.M. | Staff Park at Adler |
| October 3 | Chicago Bears Football Game | 12:00 P.M. | Staff Park at Adler |
| October 17 | Chicago Bears Football Game | 12:00 P.M. | Staff Park at Adler |
| November 14 | Chicago Bears Football Game | 12:00 P.M. | Staff Park at Adler |
| December 5 | Chicago Bears Football Game | 12:00 P.M. | Staff Park at Adler |
| December 19 | Chicago Bears Football Game | 12:00 P.M. | Staff Park at Adler |
| January 2 | Chicago Bears Football Game | 12:00 P.M. | Staff Park at Adler |

*Please note the above dates fall on either a Saturday or Sunday.*

On the dates listed below, all monthly hang tags and non-event day coupons will be accepted until the event parking rates goes into effect.

| DATE | EVENT | TIME | COMMENTS |
|---|---|---|---|
| August 8 | Chicago Fire Soccer Game | 12:00 P.M. | Adler will remain $7 all day- Today Only! |
| August 14 | Chicago Fire Soccer Game | 7:30 P.M. | See NOTE |
| August 25 | Chicago Fire Soccer Game | 7:30 P.M. | See NOTE |
| August 28 | Chicago Fire Soccer Game | 7:00 P.M. | See NOTE |
| September 1 | U.S. Open Cup Game | 7:00 P.M. | See NOTE |
| September 8 | International Soccer Game | 6:30 P.M. | See NOTE |
| September 17 | Chicago Fire Soccer Game | 7:30 P.M. | See NOTE |
| September 23 | Chicago Fire Soccer Game | 7:00 P.M. | See NOTE |

We recommend that Field Museum staff park in the East Soldier Field lot until 5:00 p.m. except dates indicated in this memo that state " Staff Park at Adler" If staff needs to stay later than 5:00 p.m., they may want to park in the Adler Lot until 6:00 p.m. upon arrival. All Shedd staff should be directed to park in the Adler Lot until 6:00 p.m.

NOTE- Event parking rate will go into effect four (4) hours prior to event time in the North and East Soldier Field lots. However, this time may be subject to change. The $7.00 daily rate at the Adler lot will always remain until four (4) hours prior to events at Soldier Field of 15,000 or less.

On the days that the monthly hang tags and discount coupons will not be accepted, employee parking will be available in the West Lot on a first come first serve basis as parking spaces permit.

If you are conducting meetings or planning an event and are not providing parking for your guests, please inform your guests of the Soldier Field Event Parking Rates.

Soccer Games and Pan Am Festival parking rate is $10 for cars.

Bears Football Game parking rate is $20 for cars.

The Event Parking Rate for buses is $40.

If you have any questions, please contact the Public Services Office at 7911.

**Attention all interns!**

Summer internships are starting to wrap up, and we need to get some information from you before you leave. Starting August 6, the Human Resources department will hold group exit interviews every Friday at 3 p.m. in Conference Room 1 (located by the switchboard on the ground floor).

If your last day is on a Friday, you must attend the exit interview session on that day. If your last day is another day of the week, you must contact Tracey Pilch at ext. 7279 to arrange another interview time.

The exit interview is essential so that the proper paperwork can be completed to end your employment at the Museum, including final paycheck information and an evaluation of your internship experience. The forms will be sent to you by interoffice mail before your session. Remember, too, that ID badges and keys must be turned in on your last day.

Sessions are scheduled for the following dates:

August 6, 13, 20, 27
September 3, 10

Submitted by Tracey Pilch

## FUN PHONE FACTS

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**Do you know how to . . . .**

**Review playback control**

Press one to rewind the message 10 seconds. Press 1 1 to rewind to the beginning of the message.

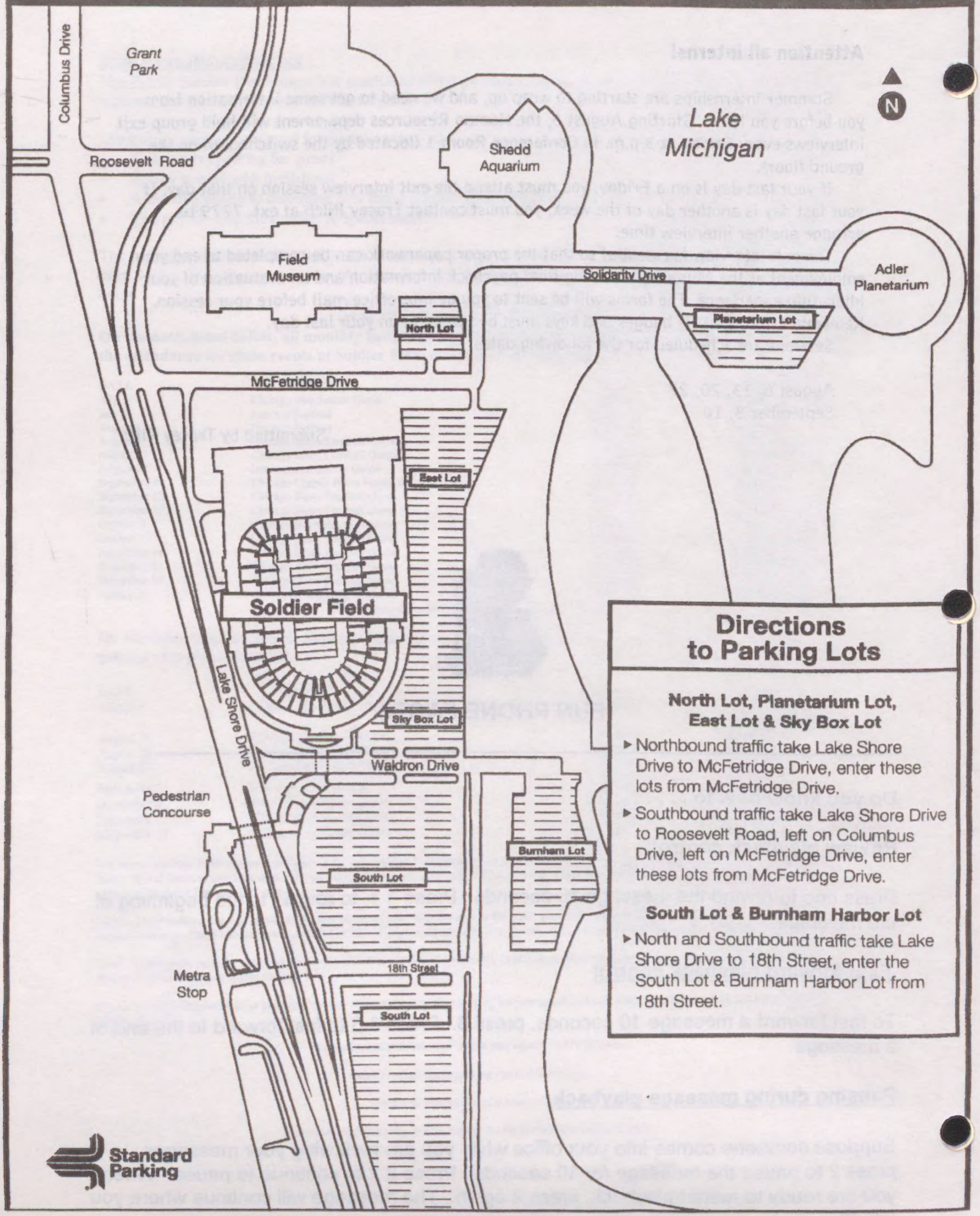
**Fast forward playback control**

To fast forward a message 10 seconds, press 3. Press 3 3 to fast forward to the end of a message.

**Pausing during message playback**

Suppose someone comes into your office while you are reviewing your messages. press 2 to pause the message for 10 seconds. Press 2 2 to continue to pause. When you are ready to restart playback, press 2 again. The message will continue where you left off.

# SOLDIER FIELD




## Directions to Parking Lots

**North Lot, Planetarium Lot, East Lot & Sky Box Lot**

- Northbound traffic take Lake Shore Drive to McFetridge Drive, enter these lots from McFetridge Drive.
- Southbound traffic take Lake Shore Drive to Roosevelt Road, left on Columbus Drive, left on McFetridge Drive, enter these lots from McFetridge Drive.

**South Lot & Burnham Harbor Lot**

- North and Southbound traffic take Lake Shore Drive to 18th Street, enter the South Lot & Burnham Harbor Lot from 18th Street.